

Cincinnati Friends Meeting
APPLICATION FOR EMPLOYMENT
(Please print legibly.)

Applicant's Name: (please include previous or maiden name):

Position Applying For:

Current Address:

Phone:

E-Mail:

Previous Address (if at current address less than three years):

Current Employer (name and address):

Dates of Employment: From _____ to _____

Current Position:

Job Duties/Responsibilities:

If currently unemployed or with current employer for less than three years, please give previous employer (name and address):

Dates of Employment: From _____ to _____

Position:

Job Duties/Responsibilities:

Education (Please list the *highest level first* and include any specialized training or recognition related to your educational background):

Degree(s):

Year(s) received:

Institution(s):

Have you been convicted of a crime/offense (other than a minor traffic offense)? ___ Yes ___ No

If yes, please describe on another sheet of paper, including date, type of offense and disposition.

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| <p>Have you held a paid or volunteer position with any church-related organization? ____ Yes ____ No</p> <p>If yes, please explain.</p> |
| <p>Please identify additional skills/knowledge that relate to the position for which you are applying.</p> |
| <p>How did you become aware of the position?</p> |
| <p>Date you are available to begin employment:</p> |
| <p><i>Please list three references we may contact (other than family).</i></p> |
| <p>REFERENCE #1 Name: Address: Telephone: Email: Relationship to you:</p> |
| <p>REFERENCE #2 Name: Address: Telephone: Email: Relationship to you:</p> |
| <p>REFERENCE #3 Name: Address: Telephone: Email: Relationship to you:</p> |

- Before beginning to work for Cincinnati Monthly Meeting of the Religious Society of Friends, an applicant selected for employment must complete a required Background Inquiry, which includes a background check through the Ohio Bureau of Criminal Identification and Investigation (BCII).
- Applicants selected for employment confirm that they will adhere to all policies and guidelines of Cincinnati Monthly Meeting of the Religious Society of Friends, including policies and guidelines related to avoiding abuse, neglect, and exploitation, as well as to the tenets of the Society of Friends.
- Cincinnati Monthly Meeting of the Religious Society of Friends does not discriminate in employment or the provision of services and worship due to age, gender, national origin, race, sexual orientation, or religion. Preference may be given to Quaker applicants for positions involving preaching, education, and spiritual nurture.

